

## Letter of Engagement for Insurance Brokerage Services

### **Section 1:** *Parties to the Contract*

This agreement is entered into and between Connell Insurance, Inc. and the City of Branson, Missouri.

### **Section 2:** *Scope of Services*

Connell Insurance, Inc. will provide municipal insurance brokerage services for the City of Branson as mutually agreed upon by the parties. A plan calendar of services will be jointly developed by the parties outlining specific services to be provided. The plan calendar shall be completed by the beginning of the contract period, July 1, 2021.

### **Section 3:** *Time Frame*

It is the intent of the parties to enter into this agreement from a date beginning on July 1, 2021 to a date ending June 30, 2022, with the option to renew the agreement for up to two (2) additional successive one-year terms. Each additional year will require a contract and Board of Aldermen approval. It can be terminated at any time with 30 days' notice from either party for any reason.

### **Section 4:** *Compensation*

Current compensation for the services of Connell Insurance, Inc. shall be paid by the organizations who provide insurance or insurance pool programs and services to the City of Branson. Compensation for any future products or programs may be paid by any source, including but not limited to insurance companies, the City of Branson, third party vendors, etc. Regardless of the source of compensation, it is the responsibility of Connell Insurance, Inc. to disclose all compensation paid it for services related to the City of Branson's business.

CONNELL INSURANCE, INC.

By: [Signature] 5/29/21  
(Signature) Date

Name: Tim Connell  
(Printed Name)

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Tax ID: \_\_\_\_\_

CITY OF BRANSON, MISSOURI

[Signature] 6/22/2021  
Larry D. Milton Date  
Mayor

ATTEST:

[Signature] 6/22/2021  
Lisa K Westfall Date  
City Clerk

APPROVED AS TO FORM:

[Signature] #51831  
Chris Lebeck #51831  
City Attorney

5/25/21  
Date

